

# Megan Czarnecki

◆ megczar@hotmail.com

## Objective

I hope to one day work in an elementary school in the 1st through 5th grades. I would like to specialize in teaching science for upper elementary. I like to make learning fun and engaging for students and to make it meaningful to their lives.

## Profile

I am motivated and a hard worker. I enjoy working with children and seeing them light up when they understand a new lesson. I enjoy doing activities and hands on lessons and inquiry based instruction. I am flexible and dependable. I am familiar with online sites that aid in learning and creativity such as Prezi, Wrodle and Tagxedo, PBS, BrainPop, and other educational sites. I am approachable and friendly to people and children. I show compassion to others and understanding. I keep a positive attitude and try to keep the interests of children.

## Professional Experience

### RECEPTIONIST/INTAKE WORKER

- ◆ Greeting clients and directing them to the help they need
- ◆ Interviewing clients and putting them through the food pantry
- ◆ Answering phones and directing phone calls
- ◆ Making copies and filing paperwork
- ◆ Creating decorative bulletin boards for the church group

### ORGANIZATION AND RESOURCE DEVELOPMENT

- ◆ I created an office resource book by investigating the local services for people in need and organized the addresses, phone numbers, and services by section in the book

### CHILD CARE AND DAY CAMP COUNSELOR

- ◆ I have babysat for seven years for children between the ages of one to thirteen
- ◆ I worked as a counselor at a summer day camp for three years
  - I planned activities and crafts for the children to do
  - I supervised children on field trips to the zoo, Fredrik Meijer Gardens, and local parks
  - I participated in games, songs, and dances with the children
  - I watched over children at recess and at play in the classroom
- ◆ I have participated in two safe from harm training services

### VOLUNTEER AND IN-CLASS OBSERVATION

- ◆ I have volunteered my time for the Salvation Army bell ringing and working at the yearly Christmas toy giveaway
- ◆ I have spent 75+ hours observing in classrooms at the 5th and 6th grade classrooms at the Spring Lake Intermediate School in Spring Lake, Michigan

## Employment History

THE SALVATION ARMY SUMMER DAY CAMP – Grand Haven, MI  
**Counselor- Summer 2009-2010**

THE SALVATION ARMY – Grand Haven, MI  
**Receptionist, Intake Worker 2009- present**

NORA REC. SUMMER SCHOOL – Grand Haven, MI  
**Counselor- Summer 2012**

# Megan Czarnecki

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## Education

GRAND HAVEN HIGH SCHOOL

**Graduated in 2009**

GPA: 3.9/4.0

17001 Ferris St, Grand Haven, MI

GRAND VALLEY STATE UNIVERSITY

**Expected to graduate in 2015**

Current GPA: 3.94/4.0

1 N. Campus Dr., Allendale, MI

## References

Wendy Jobin

Salvation Army Case Worker

616-842-3380 ext. 202

Capt. Sally Davis

Salvation Army Captain

616-402-8542

Jill Vanderstel

NORA Recreation Coordinator

616-850-5125